

[Axis Communications] Senior Accountant reports to Finance Manager – Japan

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Company name

Axis Communications K.K.

Job description

Senior Accountant reports to Finance Manager – Japan

Role: This position is responsible for the finance and administrative policies and procedures in Japan under the supervision of Finance Manager in Japan. Main focus for the accountant is to execute and ensure these policies and procedures and by doing so support Axis business. He/she is also expected to contribute to the development of these policies and procedures.

Responsibilities (key accountabilities):

- Day to day work with accounts receivable, accounts payable, bank payments etc.
- Invoicing
- Financial statements.
- Monthly and annual closing of books.
- Monthly financial reporting to the Finance Manager in Japan.
- Reporting to Tax Authorities.
- Make sure Axis Communications K.K. is in compliant with local legislation within accounting and taxes.
- Analyse financial data for sales, marketing, business development, technical and operations teams
- Participate in the day to day work within import and deliveries to customers.
- Support establishment and implementation of accounting policies and routines.
- Day to day contacts with tax authorities and banks
- Responsible for archiving accounting material and agreements.
- Ad-hoc projects. (Support Finance Manager for business plan, etc.)

Profile (Qualifications for this job) Knowledge, abilities, skills:

- B.S degree in accounting, finance or the equivalent
- At least five years of experience in accounting

- Good skills in English and fluent in Japanese, oral and written
- Experience of working for international companies
- Good knowledge in international accounting principles (IFRS).
- Strong computer skills in Word, Excel, business systems, etc.

Email

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